

**Area Committee Well-being Fund – Project Proposal**  
**Inner West Area Committee**

**Appendix 1**

**Project Name:** Just Coffee People.

**Lead Organisation:** People Matters (Leeds) C.I.C. (Reg No 4437728)  
2a Conference Place, Leeds LS12 3DZ. Tel 0113 2038800.

**Project Delivery - How will the project be delivered? (list any partners involved in the project):**

The project is delivered by the Business Manager and other staff who work on the just coffee people project, and the project is managed by Maureen Bielska, Manager of People Matters.

**Leeds City Council's Adult and Community Learning Service** have commissioned a course "just starting work" that ensures that staff and volunteers involved in the project are properly prepared for being part of a workforce and thoroughly trained in all aspects of the production and sale of products. This course is delivered in-house.

**Leeds City Council's Adult and Community Learning Service** have also commissioned a Skills for Life course "Everyday Skills" that is being delivered by the **West Leeds Family Learning Centre** for the benefit of workers and volunteers involved with 'just coffee people'.

**Mencap's Pathway Employment** support the employment of our paid worker with learning disabilities, and will support trainees to progress to paid work with other organisations, when they are ready to move on.

**Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):**

People Matters is a Community Interest Company that is committed to developing inclusive communities, through leisure, learning and employment.

Through developing leisure and learning opportunities, People Matters encounters many people with learning and other disabilities, and is very aware of the importance that people attach to having a job, even though there are very limited opportunities for them to achieve this goal. In order to create employment opportunities and to provide experience that will benefit people when seeking work, People Matters has developed 'just coffee people', a social enterprise that involves people who are disadvantaged in the labour market as paid and unpaid workers in the production and sales of Fairtrade coffee, tea etc. The enterprise employs a full time business manager, a production supervisor and 5 production workers who have learning disabilities – one as a paid worker (21hrs per week) and 4 as volunteers. We also have links with Stocks Hill Day Centre and are currently involving a person who attends the centre as an admin worker. All workers, paid and unpaid, are given training in all aspects of the work through our Just Starting Work course and they are also encouraged to attend classes that address other needs (see above). In addition, 'just coffee people' supports people to develop their skills, confidence and capacity for independence and prepares them for entering the labour market, including support to develop skills in independent travel using public transport. We have strong links with Mencap's Pathway Employment for supporting staff and assisting people to progress to paid work.

Just coffee people has developed a marketing plan and business plan which will take the enterprise towards break even point over the next three years. At present, the enterprise needs the support of grants to ensure that it can continue to grow and provide training, work experience and paid jobs for people disadvantaged in the labour market.

We would like to request support from the Well Being Fund to assist with implementing the marketing and business plans over the next 12 months in order to safeguard existing opportunities and to develop more opportunities for paid employment, work experience, training and the development of life skills.

This work will address the priority "Community Safety" through supporting people with learning disabilities to learn how to travel safely using public transport.

**Outcomes (summarise the main outcome/output/benefit the project will achieve):**

Paid employment for one person with learning disabilities safeguarded (21hrs)  
Work placement/training for 4 people with learning/other disabilities (safeguarded)  
New opportunities created for extra 5 people with learning/other disabilities to gain work experience and training.  
Opportunities safeguarded and developed for 9 people with learning disabilities to learn how to keep safe when using public transport.

**Project Cost. Please indicate  
How much the project will cost?**

£52,433 (Apr 07- Mar 08)  
(List all partners and their contributions)

Esmee Fairbairn Foundation	£14993
Workstep Grant	£1500
Adult and Community Learning Service	£5040
Income from sales	£20900
<b>Well Being Fund</b>	<b>£5000</b>
ANother grant	£5000

**Identify which geographic areas will benefit:**

Although People Matters works citywide, 'just coffee people' is based in Armley (at the West Leeds Family Learning Centre) and is predominantly attracting people who live in West Leeds. We currently involve 3 people from Armley Heights, one from the Whincovers and one from the Langleys.

**Approved**  
Date

**Not Approved**  
Date

Please return this form to Rebecca Boon, West Area Management Team, Pudsey Town Hall, Lowtown, Pudsey, Leeds, LS28 7BL or via email to rebecca.boon@leeds.gov.uk